



OCTOBER 25, 2022

EXISTING NON-INSTRUCTIONAL VACANCIES

HUMAN RESOURCES

**DEADLINE
DATE***

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
(The Nation's Largest Fully Accredited School System)
APPLICANTS ARE USUALLY HIRED AT THE MINIMUM PAY GRADE
Veterans Preference Available: <https://www.browardschools.com/Page/32164>
Broward County Public Schools Is An Equal Opportunity/Equal Access Employer

**DEADLINE
DATE***

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender identity, gender expression, national origin, marital status, race, religion or sexual orientation. Individuals who wish to file a discrimination and/or harassment complaint may call the Director, EEO/ADA Compliance at 754-321-2150 or Teletype Machine (TTY) 754-321-2158. Individuals with disabilities requesting accommodations under the Americans with Disabilities Act (ADA) may call Equal Educational Opportunities (EEO) at 754-321-2150 or Teletype Machine (TTY) 754-321-2158.

POSITION

WORK LOCATION

QUALIFICATIONS

**EFF. DATE *
OF VACANCY** **HARD COPY RESUME ONLY**
EMAILS WILL NOT BE CONSIDERED

Facilities Serviceperson
(\$15.00 - \$21.49 per hour)
(Night-Shift) (\$.35 Shift Differential)
(261 Day Calendar)
(8 hours per day)
Position#: 80119945
Tracking#: NIS-74134
Location Number: 63131000

Hawkes Bluff Elementary

MINIMUM QUALIFICATIONS & EXPERIENCE:

- Ability to complete the Basic Facilities Service job related training program, offered by Broward County Public Schools and receive a Basic Facilities Service certification within the (131 working days) probationary period of employment.
- Ability to perform custodial work.
- Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor-saving devices in the schools.
- Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment.
- Ability to follow written and oral instructions in English on cleaning and equipment operation.
- Ability to work well with others.
- Computer skills as required for the position.

(Prev. Adv.)

Include tracking# with your cover letter & resume.
Current employees must provide personnel #.
Send Resume to:
Melinda Cunningham
5900 SW 160th Avenue
Fort Lauderdale, FL 33331

Facilities Serviceperson
(\$15.00 - \$21.49 per hour)
(Night-Shift) (\$.35 Shift Differential)
(261 Day Calendar)
(8 hours per day)
Position#: 80016918
Tracking#: NIS-74263
Location Number: 61281000

Nova High

MINIMUM QUALIFICATIONS & EXPERIENCE:

- Ability to complete the Basic Facilities Service job related training program, offered by Broward County Public Schools and receive a Basic Facilities Service certification within the (131 working days) probationary period of employment.
- Ability to perform custodial work.
- Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor-saving devices in the schools.
- Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment.
- Ability to follow written and oral instructions in English on cleaning and equipment operation.
- Ability to work well with others.
- Computer skills as required for the position.

(Prev. Adv.)

Include tracking# with your cover letter & resume.
Current employees must provide personnel #.
Send Resume to:
Olayemi Awofadeju
3600 College Avenue
Davie, FL 33314

PREFERRED QUALIFICATIONS & EXPERIENCE:

- Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program or receipt of Special Diploma.
- A minimum of two (2) years of successful work experience with the Broward County Public Schools in the position of facilities serviceperson aide.
- Bilingual skills.

***PRIOR TO APPLYING FOR ANY CLERICAL VACANCY THAT REQUIRES THE COMPUTER KEYBOARD SKILLS TEST, THE APPLICANT MUST BE QUALIFIED FOR THE POSITION THROUGH THE DISTRICT'S SPECIFIC COMPUTER KEYBOARD SKILLS TEST BEFORE VACANCY DEADLINE.**

NOTE: Interviews for clerical positions may be conducted via panel interview. Interviews will be determined by the hiring supervisor upon receipt of applicants resume.

To register for the computer keyboard test, visit our website: <https://www.browardschools.com/Page/32516>. Job descriptions may be viewed at: <https://www.browardschools.com/Page/36072>

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For a list of acceptable foreign education credential services access www.naces.org.

Selected Candidates must provide official college transcripts if required for the position.

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Facilities Serviceperson (\$15.00 - \$21.49 per hour) (Night-Shift) (\$.35 Shift Differential) (261 Day Calendar) (8 hours per day) Position#: 80161679 Tracking#: NIS-74772 Location Number: 61281000	Nova High	<u>MINIMUM QUALIFICATIONS & EXPERIENCE:</u> <ul style="list-style-type: none"> • Ability to complete the Basic Facilities Service job related training program, offered by Broward County Public Schools and receive a Basic Facilities Service certification within the (131 working days) probationary period of employment. • Ability to perform custodial work. • Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor-saving devices in the schools. • Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. • Ability to follow written and oral instructions in English on cleaning and equipment operation. • Ability to work well with others. • Computer skills as required for the position. <u>PREFERRED QUALIFICATIONS & EXPERIENCE:</u> <ul style="list-style-type: none"> • Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program or receipt of Special Diploma. • A minimum of two (2) years of successful work experience with the Broward County Public Schools in the position of facilities serviceperson aide. • Bilingual skills. 	(Prev. Adv.)	Include tracking# with your cover letter & resume. Current employees must provide personnel #. Send Resume to: Olayemi Awofadeju 3600 College Avenue Davie, FL 33314
Facilities Serviceperson (\$15.00 - \$21.49 per hour) (Night-Shift) (\$.35 Shift Differential) (261 Day Calendar) (8 hours per day) Position#: 80215047 Tracking#: NIS-72452 Location Number: 60211000	Stranahan High	<u>MINIMUM QUALIFICATIONS & EXPERIENCE:</u> <ul style="list-style-type: none"> • Ability to complete the Basic Facilities Service job related training program, offered by Broward County Public Schools and receive a Basic Facilities Service certification within the (131 working days) probationary period of employment. • Ability to perform custodial work. • Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor-saving devices in the schools. • Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. • Ability to follow written and oral instructions in English on cleaning and equipment operation. • Ability to work well with others. • Computer skills as required for the position. <u>PREFERRED QUALIFICATIONS & EXPERIENCE:</u> <ul style="list-style-type: none"> • Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program or receipt of Special Diploma. • A minimum of two (2) years of successful work experience with the Broward County Public Schools in the position of facilities serviceperson aide. • Bilingual skills. 	(Prev. Adv.)	Include tracking# with your cover letter & resume. Current employees must provide personnel #. Send Resume to: Michelle Padura 1800 SW 5th Place Fort Lauderdale, FL 33312

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Facilities Serviceperson (\$15.00 - \$21.49 per hour) (Night-Shift) (\$.35 Shift Differential) (261 Day Calendar) (8 hours per day) Position#: 80013741 Tracking#: NIS-74360 Location Number: 60571000	Tedder Elementary	<u>MINIMUM QUALIFICATIONS & EXPERIENCE:</u> • Ability to complete the Basic Facilities Service job related training program, offered by Broward County Public Schools and receive a Basic Facilities Service certification within the (131 working days) probationary period of employment. • Ability to perform custodial work. • Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor-saving devices in the schools. • Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. • Ability to follow written and oral instructions in English on cleaning and equipment operation. • Ability to work well with others. • Computer skills as required for the position. <u>PREFERRED QUALIFICATIONS & EXPERIENCE:</u> • Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program or receipt of Special Diploma. • A minimum of two (2) years of successful work experience with the Broward County Public Schools in the position of facilities serviceperson aide. • Bilingual skills.	(Prev. Adv.)	Include tracking# with your cover letter & resume. Current employees must provide personnel #. Send Resume to: Denise Lawrence 4157 NE 1st Terrace Pompano Beach, FL 33064
Facilities Serviceperson (Part-Time) (\$15.00 - \$21.49 per hour) (261 Day Calendar) (4 hours per day) Position#: 80222766 Tracking#: NIS-72404 Location Number: 63461000	Eagle Point Elementary	<u>MINIMUM QUALIFICATIONS & EXPERIENCE:</u> • Ability to complete the Basic Facilities Service job related training program, offered by Broward County Public Schools and receive a Basic Facilities Service certification within the (131 working days) probationary period of employment. • Ability to perform custodial work. • Ability to operate labor saving devices such as shampoo and scrubbing machines, wet and dry vacuums, plus other heavy labor-saving devices in the schools. • Ability to do heavy lifting, climb ladders to replace light bulbs and filters from air conditioning equipment. • Ability to follow written and oral instructions in English on cleaning and equipment operation. • Ability to work well with others. • Computer skills as required for the position. <u>PREFERRED QUALIFICATIONS & EXPERIENCE:</u> • Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program or receipt of Special Diploma. • A minimum of two (2) years of successful work experience with the Broward County Public Schools in the position of facilities serviceperson aide. • Bilingual skills.	(Prev. Adv.)	Include tracking# with your cover letter & resume. Current employees must provide personnel #. Send Resume to: Christine De Zayas-Fernandez 100 Indian Trace Weston, FL 33326
Assistant Head Facilities Serviceperson (Elementary, Middle School/Exceptional Child Center) (\$19.52 - \$24.16 per hour) (Night-Shift) (\$.35 Shift Differential) (261 Day Calendar) (8 hours per day) Position#: 80029330 Tracking#: NIS-73555 Location Number: 61701000	Lauderdale Lakes Middle	<u>EDUCATION:</u> Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program <u>EXPERIENCE:</u> Three (3) years of industrial, commercial, or educational facility experience. <u>ADDITIONAL REQUIREMENTS:</u> Must have the ability to follow standard custodial practices. Must be able to act as Head Custodian in his/her absence. Must have the ability to plan and direct the work of others and prepare work programs and schedules. Considerable knowledge of all cleaning materials, preparation, and proper use of all cleaning equipment. Must understand and practice energy conservation. Must physically be able to climb and work from ladders. Must be able to assume responsibility and follow both written and oral instructions. Must be able to climb and work in above ground situations. Must be physically able to operate heavy duty floor scrubbing and rug shampooing equipment. Must complete the Asbestos Awareness, Lock-Out/Tag-Out, Basic, Professional and Master Facilities Service job-related training programs conducted by Talent Development Department prior to applying for the position. Failure to comply with this provision may result in disciplinary action up to and including demotion. Computer skills as required for the position. Bilingual skills preferred.	(Prev. Adv.)	Include tracking# with your cover letter & resume. Current employees must provide personnel #. Send Resume & HS Diploma/GED & In-Service Report with Asbestos Awareness, Lock-Out Tag-Out, Basic FSP, Master FSP, and Professional FSP certification to: Jill Slesinski 3911 NW 30th Avenue Lauderdale Lakes, FL 33309

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NON-INSTRUCTIONAL VACANCIES (Cont.)

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Veterans Preference Available: <https://www.browardschools.com/Page/32164>

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Assistant Head Facilities Serviceperson (Elementary, Middle School/Exceptional Child Center) (\$19.52 - \$24.16 per hour) (Night-Shift) (\$.35 Shift Differential) (261 Day Calendar) (8 hours per day) Position#: 80128181 Tracking#: NIS-75621 Location Number: 62741000	Maplewood Elementary	<u>EDUCATION:</u> Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program <u>EXPERIENCE:</u> Three (3) years of industrial, commercial, or educational facility experience. <u>ADDITIONAL REQUIREMENTS:</u> Must have the ability to follow standard custodial practices. Must be able to act as Head Custodian in his/her absence. Must have the ability to plan and direct the work of others and prepare work programs and schedules. Considerable knowledge of all cleaning materials, preparation, and proper use of all cleaning equipment. Must understand and practice energy conservation. Must physically be able to climb and work from ladders. Must be able to assume responsibility and follow both written and oral instructions. Must be able to climb and work in above ground situations. Must be physically able to operate heavy duty floor scrubbing and rug shampooing equipment. Must complete the Asbestos Awareness, Lock-Out/Tag-Out, Basic, Professional and Master Facilities Service job-related training programs conducted by Talent Development Department prior to applying for the position. Failure to comply with this provision may result in disciplinary action up to and including demotion. Computer skills as required for the position. Bilingual skills preferred.		Include tracking# with your cover letter & resume. Current employees must provide personnel #. Send Resume & HS Diploma/GED & In-Service Report with Asbestos Awareness, Lock-Out Tag-Out, Basic FSP, Master FSP, and Professional FSP certification to: Leena Itty 9850 Ramblewood Drive Coral Springs, FL 33071
Assistant Head Facilities Serviceperson (Elementary, Middle School/Exceptional Child Center) (\$19.52 - \$24.16 per hour) (Night-Shift) (\$.35 Shift Differential) (261 Day Calendar) (8 hours per day) Position#: 80023050 Tracking#: NIS-72856 Location Number: 60701000	Parkway Middle	<u>EDUCATION:</u> Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program <u>EXPERIENCE:</u> Three (3) years of industrial, commercial, or educational facility experience. <u>ADDITIONAL REQUIREMENTS:</u> Must have the ability to follow standard custodial practices. Must be able to act as Head Custodian in his/her absence. Must have the ability to plan and direct the work of others and prepare work programs and schedules. Considerable knowledge of all cleaning materials, preparation, and proper use of all cleaning equipment. Must understand and practice energy conservation. Must physically be able to climb and work from ladders. Must be able to assume responsibility and follow both written and oral instructions. Must be able to climb and work in above ground situations. Must be physically able to operate heavy duty floor scrubbing and rug shampooing equipment. Must complete the Asbestos Awareness, Lock-Out/Tag-Out, Basic, Professional and Master Facilities Service job-related training programs conducted by Talent Development Department prior to applying for the position. Failure to comply with this provision may result in disciplinary action up to and including demotion. Computer skills as required for the position. Bilingual skills preferred.		Include tracking# with your cover letter & resume. Current employees must provide personnel #. Send Resume & HS Diploma/GED & In-Service Report with Asbestos Awareness, Lock-Out Tag-Out, Basic FSP, Master FSP, and Professional FSP certification to: Angeline Flowers 3600 NW 5th Court Fort Lauderdale, FL 33311
Assistant Head Facilities Serviceperson (High School/Vocational Center) (\$20.68 - \$24.58 per hour) (Night-Shift) (\$.35 Shift Differential) (261 Day Calendar) (8 hours per day) Position#: 80062854 Tracking#: NIS-72658 Location Number: 61681000	Coconut Creek High	<u>EDUCATION:</u> Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program <u>EXPERIENCE:</u> Three (3) years of industrial, commercial, or educational facility experience. <u>ADDITIONAL REQUIREMENTS:</u> Must have the ability to follow standard custodial practices. Must be able to act as Head Custodian in his/her absence. Must have the ability to plan and direct the work of others; prepare work programs and schedules. Considerable knowledge of all cleaning materials, preparation, and proper use of all cleaning equipment. Must understand and practice energy conservation. Physically able to climb and work from ladders. Must be able to assume responsibility and follow both written and oral instructions. Must be able to climb and work in above ground situations. Must be physically able to operate heavy duty floor scrubbing and rug shampooing equipment. Must complete the Asbestos Awareness, Lock-Out/Tag-Out, Basic, Professional and Master Facilities Service job-related training programs conducted by Talent Development Department prior to applying for the position. Computer skills as required for the position. Bilingual skills preferred.	(Prev. Adv.)	Include tracking# with your cover letter & resume. Current employees must provide personnel #. Send Resume & HS Diploma/GED & In-Service Report with Asbestos Awareness, Lock-Out Tag-Out, Basic FSP, Master FSP, and Professional FSP certification to: Nicole Nearor 1400 NW 44th Avenue Coconut Creek, FL 33066

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Automotive and Truck Mechanic (Journeyman) (\$29.90 - \$35.56 per hour) (261 Day Calendar) (8 hours per day) Position#: 80021283 Tracking#: NIS-73115 Location Number: 69722804	Vehicle Maintenance - Central Area	<u>EDUCATION:</u> Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing. <u>EXPERIENCE:</u> A minimum of two (2) years, within the last five (5) years, of journeyman-level mechanical experience in the repair and maintenance of motor vehicles in the areas of automotive, bus, truck, or heavy equipment. OR Successful course completion in vehicle maintenance and repair from an accredited school. <u>ADDITIONAL REQUIREMENTS:</u> Ability to operate electronic and mechanical equipment for detection and repair diagnosis of deadlined equipment. Thorough knowledge of the proper repair of automatic and standard transmission, motors, brakes, and wiring systems. Considerable knowledge in the proper tune-up of engines and elimination of troubles in the cooling systems and power train. Must be able to assume responsibility and follow both written and oral instructions. Able to work well with others. Must provide own hand tools of the trade. Must have a valid Florida Driver's License with acceptable driving record. This position will include pre-employment drug and alcohol testing. Computer skills as required for the position. <u>PREFERRED QUALIFICATIONS & EXPERIENCE:</u> - A minimum of five (5) years of journeyman-level mechanical experience in the repair and maintenance of motor vehicles in the areas of automotive, truck, or heavy equipment. - Valid Florida Commercial Driver's License (CDL) Class A with Passenger endorsement. - Bilingual skills.		Include tracking# with your cover letter & resume. Current employees must provide personnel #. Send resume & HS Diploma/GED and valid Florida driver's license to: Thomas Fitzpatrick 3895 NW 10th Avenue Oakland Park, FL 33309
Automotive and Truck Mechanic (Journeyman) (\$29.90 - \$34.56 per hour) (251 Day Calendar) (8 hours per day) Position#: 80009695 Tracking#: NIS-74375 Location Number: 69722804	Vehicle Maintenance - Central Area	<u>EDUCATION:</u> Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing. <u>EXPERIENCE:</u> A minimum of two (2) years, within the last five (5) years, of journeyman-level mechanical experience in the repair and maintenance of motor vehicles in the areas of automotive, bus, truck, or heavy equipment. OR Successful course completion in vehicle maintenance and repair from an accredited school. <u>ADDITIONAL REQUIREMENTS:</u> Ability to operate electronic and mechanical equipment for detection and repair diagnosis of deadlined equipment. Thorough knowledge of the proper repair of automatic and standard transmission, motors, brakes, and wiring systems. Considerable knowledge in the proper tune-up of engines and elimination of troubles in the cooling systems and power train. Must be able to assume responsibility and follow both written and oral instructions. Able to work well with others. Must provide own hand tools of the trade. Must have a valid Florida Driver's License with acceptable driving record. This position will include pre-employment drug and alcohol testing. Computer skills as required for the position. <u>PREFERRED QUALIFICATIONS & EXPERIENCE:</u> - A minimum of five (5) years of journeyman-level mechanical experience in the repair and maintenance of motor vehicles in the areas of automotive, truck, or heavy equipment. - Valid Florida Commercial Driver's License (CDL) Class A with Passenger endorsement. - Bilingual skills.	(Prev. Adv.)	Include tracking# with your cover letter & resume. Current employees must provide personnel #. Send resume & HS Diploma/GED and valid Florida driver's license to: Thomas Fitzpatrick 3895 NW 10th Avenue Oakland Park, FL 33309

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Automotive and Truck Mechanic (Journeyman) (\$29.90 - \$34.56) (261 Day Calendar) (8 hours per day) Position#: 80005870 Tracking#: NIS-74136 Location Number: 69722811	Vehicle Maintenance - Truck Shop	<u>EDUCATION:</u> Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing. <u>EXPERIENCE:</u> A minimum of two (2) years, within the last five (5) years, of journeyman-level mechanical experience in the repair and maintenance of motor vehicles in the areas of automotive, bus, truck, or heavy equipment. OR Successful course completion in vehicle maintenance and repair from an accredited school. <u>ADDITIONAL REQUIREMENTS:</u> Ability to operate electronic and mechanical equipment for detection and repair diagnosis of deadlined equipment. Thorough knowledge of the proper repair of automatic and standard transmission, motors, brakes, and wiring systems. Considerable knowledge in the proper tune-up of engines and elimination of troubles in the cooling systems and power train. Must be able to assume responsibility and follow both written and oral instructions. Able to work well with others. Must provide own hand tools of the trade. Must have a valid Florida Driver's License with acceptable driving record. This position will include pre-employment drug and alcohol testing. Computer skills as required for the position. <u>PREFERRED QUALIFICATIONS & EXPERIENCE:</u> - A minimum of five (5) years of journeyman-level mechanical experience in the repair and maintenance of motor vehicles in the areas of automotive, truck, or heavy equipment. - Valid Florida Commercial Driver's License (CDL) Class A with Passenger endorsement. - Bilingual skills.		Include tracking# with your cover letter & resume. Current employees must provide personnel #. Send resume & HS Diploma/GED and valid Florida driver's license to: Thomas Fitzpatrick 3895 NW 10th Avenue Oakland Park, FL 33309
Automotive and Truck Mechanic (Journeyman) (\$29.90 - \$34.56 per hour) (261 Day Calendar) (8 hours per day) Position#: 80005303 Tracking#: NIS-75431 Location Number: 69722816	Vehicle Maintenance - Central West Area	<u>EDUCATION:</u> Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing. <u>EXPERIENCE:</u> A minimum of two (2) years, within the last five (5) years, of journeyman-level mechanical experience in the repair and maintenance of motor vehicles in the areas of automotive, bus, truck, or heavy equipment. OR Successful course completion in vehicle maintenance and repair from an accredited school. <u>ADDITIONAL REQUIREMENTS:</u> Ability to operate electronic and mechanical equipment for detection and repair diagnosis of deadlined equipment. Thorough knowledge of the proper repair of automatic and standard transmission, motors, brakes, and wiring systems. Considerable knowledge in the proper tune-up of engines and elimination of troubles in the cooling systems and power train. Must be able to assume responsibility and follow both written and oral instructions. Able to work well with others. Must provide own hand tools of the trade. Must have a valid Florida Driver's License with acceptable driving record. This position will include pre-employment drug and alcohol testing. Computer skills as required for the position. <u>PREFERRED QUALIFICATIONS & EXPERIENCE:</u> - A minimum of five (5) years of journeyman-level mechanical experience in the repair and maintenance of motor vehicles in the areas of automotive, truck, or heavy equipment. - Valid Florida Commercial Driver's License (CDL) Class A with Passenger endorsement. - Bilingual skills.		Include tracking# with your cover letter & resume. Current employees must provide personnel #. Send resume & HS Diploma/GED and valid Florida driver's license to: Thomas Fitzpatrick 2320 College Avenue Davie, FL 33317
Stockroom Assistant (\$26.36 - \$32.09 per hour) (261 Day Calendar) (8 hours per day) Position#: 80023655 Tracking#: NIS-74693 Location Number: 69722810	Vehicle Maintenance - Stockroom	<u>EDUCATION:</u> Standard high school diploma or satisfactory completion of any General Educational Development (GED) Testing Program. <u>EXPERIENCE:</u> A minimum of five (5) years experience and knowledge of all facets of the related assignment in building and grounds, vehicle maintenance work, materials management/warehousing or other trades in order to insure proper supplies and materials are on hand. <u>SPECIAL QUALIFICATIONS:</u> Should have knowledge of bookkeeping, accounting and purchasing procedures. Must have a valid class "E" Florida driver's license. Bilingual skills preferred. Computer skills as required for the position.		Include tracking# with your cover letter & resume. Current employees must provide personnel #. Send resume & HS Diploma/GED and valid Florida driver's license to: Thomas Fitzpatrick 3895 NW 10th Avenue Oakland Park, FL 33309

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Selected Candidates must provide official college transcripts if required for the position.

NON-INSTRUCTIONAL VACANCIES (Cont.)
APPLICANTS ARE USUALLY HIRED AT THE MINIMUM PAY GRADE
Veterans Preference Available: <https://www.browardschools.com/Page/32164>

<u>POSITIONS</u>	<u>WORK LOCATION</u>	<u>QUALIFICATIONS</u>	<u>EFF. DATE *</u> <u>OF VACANCY</u> <u>HARD COPY RESUME ONLY</u> <u>EMAILS WILL NOT BE CONSIDERED</u>
Tire Repairperson (\$21.37 - \$27.23 per hour) (261 Day Calendar) (8 hours per day) Position#: 80024023 Tracking#: NIS-74887 Location Number: 69722812	Vehicle Maintenance - Central Area Tire Room	<u>EDUCATION:</u> High school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program. <u>EXPERIENCE:</u> Semi-skilled mechanic with at least one (1) year recent experience in replacing automotive or other vehicular tires. <u>ADDITIONAL REQUIREMENTS:</u> Obtain a Commercial Driver's License (CDL) class B with endorsement(s) within the first year of employment. Employees must maintain the CDL class B with endorsement(s) throughout employment in the Paint & Body Mechanic (Journey person) classification as a condition of continuous employment. Working knowledge of proper tire replacement procedures with emphasis on proper tools and air pressures. Able to identify tire sizes and the proper tire size for each type vehicle. Able to perform heavy lifting and on occasion be able to change tires without assistance. Ability to follow both verbal and written instructions. Ability to work well with others. Valid Florida driver's license with acceptable driving record. Computer skills as required for the position. This position will include pre-employment drug and alcohol testing.	Include tracking# with your cover letter & resume. Current employees must provide personnel #. Send Resume & HS Diploma/GED & proper Florida CDL with endorsements compatible with the assigned duties of The School Board of Broward County, Florida to: Thomas Fitzpatrick 3895 NW 10th Avenue Oakland Park, FL 33309

***PRIOR TO APPLYING FOR ANY CLERICAL VACANCY THAT REQUIRES THE COMPUTER KEYBOARD SKILLS TEST, THE APPLICANT MUST BE QUALIFIED FOR THE POSITION THROUGH THE DISTRICT'S SPECIFIC COMPUTER KEYBOARD SKILLS TEST BEFORE VACANCY DEADLINE.**

NOTE: Interviews for clerical positions may be conducted via panel interview. Interviews will be determined by the hiring supervisor upon receipt of applicants resume.

To register for the computer keyboard test, visit our website: <https://www.browardschools.com/Page/32516>. Job descriptions may be viewed at: <https://www.browardschools.com/Page/36072>

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